

2020 Clarivate Sustainability Report

## CSA Guidance statement

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### **Environmental Reporting – Greenhouse Gases**

JLL provides reporting and certification services to clients that cover all aspects of sustainability reporting.

The Greenhouse Gas Protocol principles are applied to determine the scope into which the energy and associated carbon emissions are classified. The location-based emission factors are sourced from the International Energy Agency, with the exception of the UK, which are sourced from the UK Government.

JLL operates an internal governance processes that includes an internal audit procedure. The work undertaken on environmental reporting for the Clarivate portfolio is reviewed by a separate department within JLL, which specialises in CSR reporting and sustainability. This provides an additional independent review and verification drawing on the AA1000 assurance standard – which we are working towards.

### **Health, safety, security & Environment**

JLL has developed a Health, Safety & Environmental Management program, which encompasses policy, planning, implementation, and corrective action review to ensure regulatory compliance and the health and safety of our employees, vendors, and clients. The Program consists of a step-by-step approach to compliance with statutory local and client specific regulations, as well as International safety guidelines where appropriate. Our staff utilizes an HSE technology platform that to manage system documentation, procedures and communications. We also have a comprehensive training program that includes in person and online training available to all employees.

JLL works to centralise processes and procedures structured in line with the ISO9001, ISO14001 and OHSAS18001 management standards; the system is based on identifying the highest standards and most stringent regulation across the regions in which we operate and adopting this as best practice.

Effective EHS practices are integral to our operations and are tailored to the scope of work within each service agreement. Our program requires compliance with the most stringent requirements of the client, local laws, and our internal programs and includes direct action to support third party organisations, particularly landlords and property managers.

We use a program of performance monitoring and internal audits to ensure compliance with our operating and HSE policies. Our participation and support of client HSE and property management programs is integral to our approach as can be demonstrated by many operating teams, which have supported our clients' and property managers successful applications to the Occupational Health and Safety Administration's prestigious Voluntary Participation Program.

EHS processes incorporate unique program elements that reflect local regulations, site operations or client business objectives but certain aspects are common:

- Evaluation: of effectiveness of workplace HSSE performance. Results are compared to client targets and health and safety requirements. Key to this process is a system of appropriate audits and progress reports to management.
- JLL Global Accident & Incident Management System (AIMS) Web-based Incident tracking provides Global platform for all HSSE and Property Damage Issues. The platform maintains a detailed and real-time status of all incidents and of good catches, near misses/events, Root Cause Analysis, severity status, corrective action plans and lessons learned which automatically notify essential personnel.
- External support: We only select organizations with competent safety records and qualifications to complete services on our behalf. Contractors, service providers and suppliers must set and achieve appropriate standards of health and safety.

## Scope 3

### Serviced Offices

The carbon emissions from offices in which Clarivate operates where metered energy data is not available are classed as Scope 3 as the landlord or property managers have more direct control over energy use. In these situations, Clarivate has no direct control over energy use but can influence energy use consumption (and the associated emissions) through the actions of its employees.

As there is no energy data available, the Scope 3 emissions have been estimated based on standard energy consumption benchmarks. The benchmarks are intrinsic within the JLL Energy & Sustainability Data Platform. These have been determined from over 5000 properties for which detailed data is available. The benchmarks are categorised by building type and by prevailing weather conditions, which in turn are determined by the local degree-day data.

### Business Travel

The business travel reported covers air travel only. This is the most significant form of travel for Clarivate employees, although plans are being put in place to report on car travel in future reports.

The emissions associated with air travel are calculated from the details of all scheduled flights taken on behalf of Clarivate. Flights are categorised as:

- International – long haul
- International – short haul
- Domestic

The journey distances are recorded for all flights and the carbon emissions determined for each category in accordance with the distance-based emission factors stated in the GHG Protocol (Chapter 6).