# Regulatory Excellence Checklist

# How many of these can your team check off?

Use this quick diagnostic to identify where manual processes and a lack of reliable data may be slowing you down — and putting your organization at risk of noncompliance, and where an Al-powered regulatory intelligence tool can help.

## **Tracking & Access**

- 1. We have immediate access to up-to-date regulatory requirements across all relevant markets.
- 2. Our team receives real-time automated alerts when regulations change in priority regions.
- 3. We have a centralized resource to manage all regulatory intelligence.
- 4. We can access regulatory documents in our preferred language, free from language barriers.

### Workflow & Productivity

- 5. We can summarize complex regulatory guidance documents in under 5 minutes.
- 6. We have a method for efficiently tracking document version changes and assessing their impact.
- 7. We can compare requirements across countries or regions quickly and confidently.
- 8. We can compile a weekly summary of key regulatory changes for a specific region in as little as 20 minutes.

### Collaboration & Communication

- 9. All team members can access, reference and share key regulatory insights.
- 10. We're confident our insights are based on current, accurate, and validated data.

### Strategic impact & Decision-making

- 11. We have clear visibility into trends across product types and markets, enabling us to shape regulatory strategy and spot key differentiators for our products.
- 12. We're confident we have the right insights to accelerate approval timelines and minimize the risks of non-compliance.

### Scoring guide:

10-12 boxes checked: Strong foundation — Your team appears to be operating efficiently — but how confident are you in the accuracy and reliability of the data you're referencing? Even high-performing teams can fall short if they're working with fragmented, outdated, or unverified intelligence — and in regulatory environments, that can mean missed updates, compliance risk, or delays to market.

**6-9 boxes checked:** Moderate efficiency — Your team is doing many things right, but gaps in speed, consistency, or content quality could be slowing you down or increasing risk. Streamlining manual work and centralizing reliable, validated data could unlock significant time savings and strategic clarity.

**0–5 boxes checked:** High risk of inefficiency — Manual processes, inconsistent tracking, and reliance on fragmented sources may be exposing your team to unnecessary rework, compliance issues, or delayed approvals.