

## Voluntary Product Evaluation Template (VPAT)

**Date: 27 January 2020**

**Name of Product: Voyager Integrated Library System (ILS)**

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**Refer to the [ITIC Best Practices](#) for filling out the following form.**

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### Section 1194.21 Software Applications and Operating Systems

\* Refer to ( <http://www.access-board.gov/sec508/guide/1194.21.htm> ) for details on the guidelines listed below.

Criteria	Supporting Features	Remarks and explanations
(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.	Supports	Software provides keyboard shortcuts for commands and menu items. Common keys such as arrows and tabs also aid in navigation throughout the user interface.
(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming	Supports when combined with compatible assistive technology	Software provides user-defined display preferences and visual and auditory alerts as appropriate. Software works within a Windows operating environment, compatible with Windows accessibility features.

interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.		
(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that Assistive Technology can track focus and focus changes.	<b>Supports when combined with compatible assistive technology</b>	<b>Software works within a Windows operating environment, compatible with Windows accessibility features.</b>
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.	<b>Supports</b>	<b>Text labels are used to describe user interface elements so that assistive technology devices are able to convey what appears in the user interface.</b>
(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.	<b>Supports</b>	<b>Although we have minimal use of bitmap images in the product, they are used consistently in the places where they appear.</b>
(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.	<b>Supports</b>	<b>Supported via the operating system software.</b>
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	<b>Supports</b>	<b>This functionality is supported throughout the product by using the Windows display settings as established in the OS.</b>
(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	<b>Not applicable</b>	<b>Animation is not used within the Voyager software.</b>
(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	<b>Supports</b>	<b>Color settings are offered in alternative ways via textual display.</b>
(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels shall be provided.	<b>Supports</b>	<b>Color settings are provided via the options in the operating system software.</b>
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	<b>Supports</b>	<b>Software does not use flashing or blinking text, objects, or elements.</b>
(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	<b>Supports</b>	<b>Form controls are labeled for use with assistive technology, and navigation can be done via the keyboard or other pointing device.</b>

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<b>Section 1194.22 Web-based Internet information and applications</b> * Refer to ( <a href="http://www.access-board.gov/sec508/guide/1194.22.htm">http://www.access-board.gov/sec508/guide/1194.22.htm</a> ) for details on the guidelines listed below.		
<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	<b>Supports</b>	Text equivalents have been used to label all non-text elements.
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	<b>Not applicable</b>	Multi-media presentations are not used within the product.
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	<b>Supports</b>	Users have the ability to turn off all formatting and styles and still have access to the system functionality.
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	<b>Supports</b>	Documents have been organized to be read with or without style sheets. It is also possible for the users to apply their own custom style sheets to the documents.
(e) Redundant text links shall be provided for each active region of a server-side image map.	<b>Not applicable</b>	Our product does not use image maps.
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	<b>Not applicable</b>	Our product does not use image maps.
(g) Row and column headers shall be identified for data tables.	<b>Supports</b>	The product makes limited use of tables in the UI. Where used, row and column headers are used to identify the data in the tables.
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	<b>Supports</b>	The product makes limited use of tables in the UI. Where used, markup is used to associate data and header cells.
(i) Frames shall be titled with text that facilitates frame identification and navigation	<b>Not applicable</b>	We do not use frames within the UI
(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	<b>Supports</b>	Pages were designed to display with minimal flicker.
(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	<b>Not applicable</b>	Since compliance has already been established, an alternative text-only page is not necessary.

(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.	<b>Supports</b>	<b>The interface was designed to be used without scripting. Where scripting has been used, there are text labels that can be read by assistive technology.</b>
(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with 1194.21(a) through (l).	<b>Not applicable</b>	<b>The user interface does not use applets or plug-ins.</b>
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	<b>Supports</b>	<b>Electronic forms have been designed to allow full compatibility with assistive technology devices.</b>
(o) A method shall be provided that permits users to skip repetitive navigation links.	<b>Supports</b>	<b>Header navigation can be used to bypass repetitive links in the UI.</b>
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	<b>Supports</b>	<b>Time-out settings are controlled by the customer, and an alert is provided before the session times out due to inactivity.</b>

Note to 1194.22: The Board interprets paragraphs (a) through (k) of this section as consistent with the following priority 1 Checkpoints of the Web Content Accessibility Guidelines 1.0 (WCAG 1.0) (May 5 1999) published by the Web Accessibility Initiative of the World Wide Web Consortium: Paragraph (a) - 1.1, (b) - 1.4, (c) - 2.1, (d) - 6.1, (e) - 1.2, (f) - 9.1, (g) - 5.1, (h) - 5.2, (i) - 12.1, (j) - 7.1, (k) - 11.4.

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<b>Section 1194.23 Telecommunications Products</b>		
<b>* Refer to ( <a href="http://www.access-board.gov/sec508/guide/1194.23.htm">http://www.access-board.gov/sec508/guide/1194.23.htm</a> ) for details on the guidelines listed below.</b>		
<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) Telecommunications products or systems which provide a function allowing voice communication and which do not themselves provide a TTY functionality shall provide a standard non-acoustic connection point for TTYs. Microphones shall be capable of being turned on and off to allow the user to intermix speech with TTY use.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(b) Telecommunications products which include voice communication functionality shall support all commonly used cross-manufacturer non-proprietary standard TTY signal protocols.	<b>Not Applicable</b>	<b>Product provided is computer software</b>

(c) Voice mail, auto-attendant, and interactive voice response telecommunications systems shall be usable by TTY users with their TTYs.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(d) Voice mail, messaging, auto-attendant, and interactive voice response telecommunications systems that require a response from a user within a time interval, shall give an alert when the time interval is about to run out, and shall provide sufficient time for the user to indicate more time is required.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(e) Where provided, caller identification and similar telecommunications functions shall also be available for users of TTYs, and for users who cannot see displays.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(f) For transmitted voice signals, telecommunications products shall provide a gain adjustable up to a minimum of 20 dB. For incremental volume control, at least one intermediate step of 12 dB of gain shall be provided.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(g) If the telecommunications product allows a user to adjust the receive volume, a function shall be provided to automatically reset the volume to the default level after every use.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(h) Where a telecommunications product delivers output by an audio transducer which is normally held up to the ear, a means for effective magnetic wireless coupling to hearing technologies shall be provided.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(i) Interference to hearing technologies (including hearing aids, cochlear implants, and assistive listening devices) shall be reduced to the lowest possible level that allows a user of hearing technologies to utilize the telecommunications product.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(j) Products that transmit or conduct information or communication, shall pass through cross-manufacturer, non-proprietary, industry-standard codes, translation protocols, formats or other information necessary to provide the information or communication in a usable format. Technologies which use encoding, signal compression, format transformation, or similar techniques shall not remove information needed for access or shall restore it upon delivery.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(k)(1) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be tactilely discernible without activating the controls or keys.	<b>Not Applicable</b>	<b>Product provided is computer software</b>

(k)(2) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be operable with one hand and shall not require tight grasping, pinching, twisting of the wrist. The force required to activate controls and keys shall be 5 lbs. (22.2N) maximum.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(k)(3) Products which have mechanically operated controls or keys shall comply with the following: If key repeat is supported, the delay before repeat shall be adjustable to at least 2 seconds. Key repeat rate shall be adjustable to 2 seconds per character.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(k)(4) Products which have mechanically operated controls or keys shall comply with the following: The status of all locking or toggle controls or keys shall be visually discernible, and discernible either through touch or sound.	<b>Not Applicable</b>	<b>Product provided is computer software</b>

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<b>Section 1194.24 Video and Multi-media Products</b> * Refer to ( <a href="http://www.access-board.gov/sec508/guide/1194.24.htm">http://www.access-board.gov/sec508/guide/1194.24.htm</a> ) for details on the guidelines listed below.		
<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) All analog television displays 13 inches and larger, and computer equipment that includes analog television receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals. As soon as practicable, but not later than July 1, 2002, widescreen digital television (DTV) displays measuring at least 7.8 inches vertically, DTV sets with conventional displays measuring at least 13 inches vertically, and stand-alone DTV tuners, whether or not they are marketed with display screens, and computer equipment that includes DTV receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(b) Television tuners, including tuner cards for use in computers, shall be equipped with secondary audio program playback circuitry.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(c) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain speech or other audio information necessary for the	<b>Not Applicable</b>	<b>Product provided is computer software</b>

comprehension of the content, shall be open or closed captioned.		
(d) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain visual information necessary for the comprehension of the content, shall be audio described.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(e) Display or presentation of alternate text presentation or audio descriptions shall be user-selectable unless permanent.	<b>Not Applicable</b>	<b>Product provided is computer software</b>

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<b>Section 1194.25 Self-Contained, Closed Products</b> * Refer to ( <a href="http://www.access-board.gov/sec508/guide/1194.25.htm">http://www.access-board.gov/sec508/guide/1194.25.htm</a> ) for details on the guidelines listed below.		
<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) Self contained products shall be usable by people with disabilities without requiring an end-user to attach Assistive Technology to the product. Personal headsets for private listening are not Assistive Technology.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(b) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(c) Where a product utilizes touchscreens or contact-sensitive controls, an input method shall be provided that complies with 1194.23 (k) (1) through (4).	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(d) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use.	<b>Not Applicable</b>	<b>Product provided is computer software</b>



(g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: The position of any operable control shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum protrusion of the product within the 48 inch length on products which are freestanding, non-portable, and intended to be used in one location and which have operable controls.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(j)(2) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is 10 inches or less behind the reference plane, the height shall be 54 inches maximum and 15 inches minimum above the floor.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(j)(3) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is more than 10 inches and not more than 24 inches behind the reference plane, the height shall be 46 inches maximum and 15 inches minimum above the floor.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(j)(4) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Operable controls shall not be more than 24 inches behind the reference plane.	<b>Not Applicable</b>	<b>Product provided is computer software</b>

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Section 1194.26 Desktop and Portable Computers		
* Refer to ( <a href="http://www.access-board.gov/sec508/guide/1194.26.htm">http://www.access-board.gov/sec508/guide/1194.26.htm</a> ) for details on the guidelines listed below.		
Criteria	Supporting Features	Remarks and explanations



(a) All mechanically operated controls and keys shall comply with 1194.23 (k) (1) through (4).	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(b) If a product utilizes touchscreens or touch-operated controls, an input method shall be provided that complies with 1194.23 (k) (1) through (4).	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(c) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.	<b>Not Applicable</b>	<b>Product provided is computer software</b>
(d) Where provided, at least one of each type of expansion slots, ports and connectors shall comply with publicly available industry standards	<b>Not Applicable</b>	<b>Product provided is computer software</b>

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<b>Section 1194.31 Functional Performance Criteria</b>		
<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.	<b>Supports when combined with compatible assistive technology</b>	<b>The product is compatible with assistive technology devices and can be used by people who are blind or visually impaired.</b>
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	<b>Supports when combined with compatible assistive technology</b>	<b>The product is compatible with assistive technology devices and can be used by people who are visually impaired.</b>
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided	<b>Supports when combined with compatible assistive technology</b>	<b>The product is compatible with assistive technology devices and can be used by people who are deaf or hard of hearing.</b>
(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.	<b>Not applicable</b>	<b>Audio information is not an integral component of our product.</b>
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.	<b>Not applicable</b>	<b>User speech is not an integral component of our product.</b>
(f) At least one mode of operation and information retrieval that does not require fine motor control or	<b>Supports when combined with</b>	<b>The product is compatible with assistive technology devices</b>

simultaneous actions and that is operable with limited reach and strength shall be provided.	compatible assistive technology	and can be uses by people with limited motor control, strength, or reach.
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Section 1194.41 Information, documentation, and support		
Criteria	Supporting Features	Remarks and explanations
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge.	Supports	Ex Libris documentation can be made available in alternate formats at no additional charge upon request. Any request should include a description of the preferred format and other relevant information that will help us determine what format is appropriate.
(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Supports	Ex Libris will provide a description of the accessibility and compatibility features of our products in alternate formats at no additional charge upon request by an end-user. Requests for alternate formats should include a list or description of the preferred format.
(c) Support services for products shall accommodate the communication needs of end-users with disabilities.	Supports	Customer support is available electronically via 24/7 customer portal, via fax, and via telephone during published business hours.

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