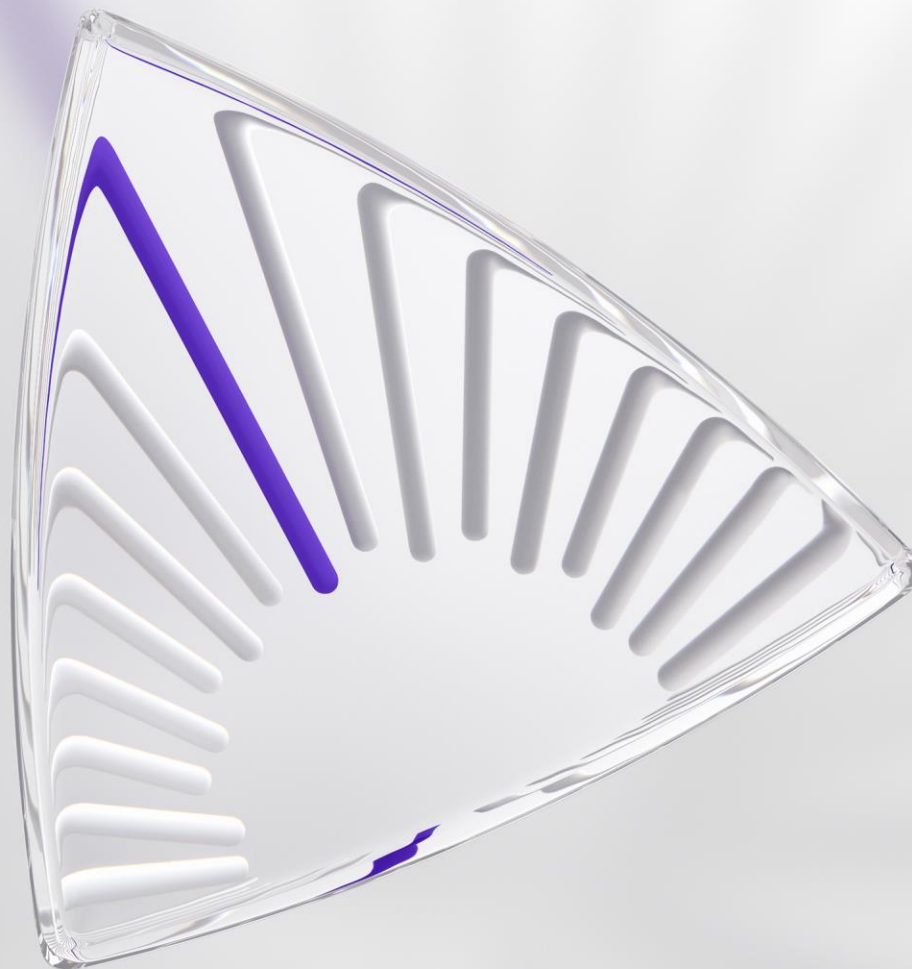# Alerts User Guide

June 2022

ALERTS

Receiving notifications of formulary changes as they are captured in the Fingertip Formulary platform increases awareness and creates opportunity to capitalize on potential pull-through efforts.

UNDERSTAND THE LATEST COVERAGE

- Notifications of updates can be sent on a daily, weekly or monthly basis
- An option to have these updates delivered via email
- View up to 90 days of coverage to understand when a formulary change was made within the Fingertip Formulary system

CUSTOMIZABLE TO YOUR GEOGRAPHY

- Users can filter results to be plans within a specific geography
- Users can also filter results to be based on individual payers or plans

CONFIGURED FOR VALUE

- Choose the products that are of interest
- Filter the specific criteria points (restriction details) that matter

Get started

Users will need to sign up to receive alerts by going to https://alerts.decisionresourcesgroup.com. Once there, they will need to select from the filtering options what type of details they want to be made aware of using the "Manage Alerts" tab.

A. These two tabs manage the display of setting up criteria and viewing results. The name highlighted and underlined is the active selection.
B. Each step can be expanded or collapsed as you select your criteria. This is done by clicking anywhere on the row of the step number.
C. As you select your specific criteria, it will populate in the right menu bar.
D. The upper right corner provides additional menu options.
   a) About Us – takes you to the DRG web site.
   b) Contact Us – provides users with support options to our support team [questions@teamdrg.com]
   c) My Products – provides a dropdown showing other DRG products licensed by the logged in user to quickly toggle to other platforms.
   d) User Name – this will display the logged in user and allow them to change their password or log out.

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D About Us   My Products ▾

View Alerts   Manage Alerts **A**

Manage Alerts
To receive alert notifications or view formulary changes, you must configure alert criteria.

✓ **Alert Frequency** **B**

   ● Daily   ○ Weekly   ○ Monthly

✓ **Alert Delivery Method**

✓ **Choose your Drugs**

✓ **Choose Restriction(s)**

✓ **Choose a Geography**

✓ **Choose Your Plans**

My Criteria **C**

Alerts will be sent: `Daily`

Alert Delivery Method:
`Portal`

Drugs
Hepatitis
• Mavyret • Epclusa • Harvoni

Restrictions
• QL • PA • ST

Geography
• National

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Selecting Filters

The different steps to the filtering options are broken out over the next few slides.

Step 1.
The Alert Frequency determines how often the site or emails notifications are sent with coverage changes. If users find it overwhelming to receive notifications every day, they can choose weekly/monthly options.

Step 2.
The Alert Delivery Method determines if you want to have the notifications sent via email or only displayed on the web site.

View Alerts   Manage Alerts

Manage Alerts

To receive alert notifications or view formulary changes, you must configure alert criteria.

✔ Alert Frequency

● Daily   ○ Weekly   ○ Monthly

✔ Alert Delivery Method

● Portal   ○ Email   ○ Portal And Email

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Selecting Filters

Step 3.
Choose Your Drugs. Based on the therapeutic areas licensed, users can choose to receive alert notifications at a class level or individual drug level. Users can choose to include only the products they are responsible for promoting, include a couple key competitors, or choose all products in a therapeutic class.
Additionally, clicking on the Global Drug Search option allows users to search for a drug name and view the therapeutic classes where that drug is listed.

Selecting Filters

Step 4.
Choose Restrictions. This allows users to filter on the type of restriction details they want to view. For example, if a Quantity Limit is not a primary concern for the therapeutic class of concern, users can uncheck and not receive notifications is the formulary coverage change was only related to a QL restriction [eg, Tier 2 (QL) to Tier 2]

Step 5.
Choose a Geography. Selecting geography options will help limit the notifications to the plans operating within the specific territory chosen. From the dropdown on the right side of Step 5, users can change the geography option from National, State(s), MSA(s), County(ies), and Zip Code(s). For MSA and County, users will be requested to select a state first to narrow the options displayed.

Selecting Filters

Step 6.
 Choose Your Plans. The final filtering option is selecting the types of plans you want to receive notifications for. There are three different options and based on what is selected in the geography tab, payer and plans may already be filtered.

A.   Plan Types. Allows users to filter based on the plan type. Clicking on the segment name (Commercial, Medicare, Medicaid) will select each of the individual plan types in that column.
B.   Payers. Payer names allow users to receive notifications for those specific payers for each of their formularies.
C.   Choose Your Health Plans can filter criteria to specific formularies.
Note: Updating the geography, plan types, or payers will filter the options in subsequent displays.

Portal Alerts Display

Users toggling to the "View Alerts" tab will see the formulary changes based on the filtered criteria selected.

The results view displays the following:
- Drug Name / Drug Class
- Payer Name / Health Plan Name / Plan Type
- Geography – the geography will list out all of the states for where that plan is operating.
- Previous / New Status – numeric values included in the display are reason codes. This provides additional detail outside of the tier status and restriction detail.
- Date of Change – this represents the date Fingertip Formulary made the change. (It may not be reflective of the date the payer made the change.)

This information would display based on the previous 90 days. Details will start displaying only after you have signed up and will display from that date moving forward, depending on the frequency selected (it won't provide historical coverage on initial setup). Information can be exported to Excel from Download.

View Alerts   Manage Alerts

View Alerts

Showing alerts triggered for the configurations set. You will see alerts triggered if set to be delivered on Portal.

⬇ Download

Drug	Drug Class	Payer	Health Plan	Plan Type	Geography	Previous Status	New Status	Date
Aggrenox	Anticoagulants/Antiplatelets	Alameda Alliance for Health	Alameda Alliance for Health	Medicaid (Managed Medicaid)	CA	- Tier 1 (QL) - RC - 32	Non-Preferred - Not Covered (PA)	09/16/2020
Aggrenox	Anticoagulants/Antiplatelets	Macy's	Macy's	Commercial (Employer)	CA	- Tier 3	Not Covered - RC - 43	09/16/2020
Aggrenox	Anticoagulants/Antiplatelets	Lincoln Financial Group	Lincoln Financial Group	Commercial (Employer)	CA	- Tier 3	Not Covered - RC - 43	09/16/2020

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F2   fx   CA

	A	B	C	D	E	F	G	H
1	Drug	Drug Class	Payer	Health Plan	Plan Type	Geogra	Previous Status	New Status
2	Aggrenox	Anticoagulants/	Alameda Alliance for Healt	Alameda Alliance for Health	Medicaid (Mana	CA	- Tier 1 (QL) - RC - 32	Non-Preferred - Not Covered (PA
3	Aggrenox	Anticoagulants/	Macy's	Macy's	Commercial (Em	CA	- Tier 3	Not Covered - RC - 43
4	Aggrenox	Anticoagulants/	Lincoln Financial Group	Lincoln Financial Group	Commercial (Em	CA	- Tier 3	Not Covered - RC - 43

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Have a Question?

Healthcare.support@clarivate.com
clarivate.com

About Clarivate

Clarivate™ is a global leader in providing solutions to accelerate the lifecycle of innovation. Our bold mission is to help customers solve some of the world's most complex problems by providing actionable information and insights that reduce the time from new ideas to life-changing inventions in the areas of science and intellectual property. We help customers discover, protect and commercialize their inventions using our trusted subscription and technology-based solutions coupled with deep domain expertise. For more information, please visit clarivate.com.