**Web of Science Core Collection – Editorial decision appeals form**

*Before submitting your appeal please note:*

* *Decision letters containing the details of the evaluation and the failed criteria are provided by the editorial team, please review the letter before submitting an appeal. If you need clarification of any of the failed criteria, please reach out to the editor. Remember that decision letters are sent to the email address provided as Editorial Contact in the journal submission form.*
* *Appeals must be submitted by the journal Publisher.*
* *Appeals will not be considered when a journal does not pass Editorial Triage in its first evaluation. Instead, publishers should resubmit the journal.*
* *Appeals to subsequent Editorial Triage decisions and Editorial Evaluation (quality) decisions based on corrective action taken after the rejection decision will not be considered. Publishers are requested to provide a detailed rebuttal containing evidence of how the journal was meeting the criteria indicated as failed in the editorial decision letter at the time of the decision, as well as proof that these criteria continue to be met.*
* *Appeals to Editorial Evaluation (impact) decisions based on publisher calculations of the estimated Journal Impact Factor will not be considered. Appeals based on content significance will only be considered if evidence is provided that the journal adds to an area of research underrepresented by the current collection.*
* *Further information is available on the* [*Web of Science Journal Evaluation Process and Selection Criteria*](https://clarivate.com/products/scientific-and-academic-research/research-discovery-and-workflow-solutions/web-of-science/core-collection/editorial-selection-process/editorial-selection-process/) *and our* [*Appeals Policy*](https://clarivate.com/products/scientific-and-academic-research/research-discovery-and-workflow-solutions/web-of-science/core-collection/editorial-selection-process/web-of-science-core-collection-editorial-policies-category-change-requests-and-appeals-process/)*.*
* *Please fill-in this form and send it as a PDF to editorial.appeals@clarivate.com.*

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| **Journal Title** |  |
| **Journal ISSN** |  |
| **Journal Publisher** |  |
| **Date of Decision Letter** |  |

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| *Please provide a detailed rebuttal containing evidence of how the journal is meeting the criteria indicated as failed in the editorial decision letter.* |
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| **Signed by** |  |
| **Contact email** |  |
| **Date** |  |